

Central Workshop, NIT SGR.

(JOB REQUISITION FORM)

Job Order No: (Office use only) _____

Dated: _____ / _____ / 2020

JOB DESCRIPTION:

Student(s)/Research Scholar.

1. _____ 4. _____
2. _____ 5. _____

Supervisor (s)/Guide (s): _____

Department of the Student/Research Scholar:

1. Mechanical Engg Deptt. Metallurgical Engg Deptt. Chemical Engg Deptt.
Civil Engg Deptt E&C Engg Deptt Electrical Engg Deptt

Others, _____ (Please specify)

Workshop Sections to be availed:

Machinist and turning section Sheet metal & painting section Fitting and bench work section Welding section
Foundry and casting section Smithy and forging section Carpentry and pattern making section

B.Tech Student M.tech Student PHD Scholar Others: (Please specify) _____

Semester/Year: _____

Source of Material: _____

FOR WORKSHOP USE

Dated: _____ / _____ / 2020

Operations to be carried out:

Job allotted to:

1. _____ 5. _____
2. _____ 6. _____
3. _____ 7. _____
4. _____

Job started on:..... Job completed on:..... Completed Job Received by:.....